



**Florida Institute
of Technology**
High Tech with a Human Touch™

The Web Alliance

A newsletter for the online student

www.floridatechonline.com • <http://online.fit.edu>

Fall Term 200985

Contact Information

Customer Service

CustomerService@
UniversityAlliance.com
(800) 280-9718

Monday–Friday
8:30 a.m.–5:30 p.m. ET

Tech Support

TechSupport@
UniversityAlliance.com
(800) 742-1309

Monday–Friday
8:30 a.m.–10:30 p.m. ET

Saturday
10 a.m.–6 p.m. ET

Sunday
11 a.m.–5 p.m. ET

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Welcome

On behalf of Florida Institute of Technology, welcome to Florida Tech's Online University. We applaud your efforts to continue your education.

We hope you find this newsletter valuable to you. It contains information you'll need to know about the term

calendar, financial aid and other areas for your successful pursuit of your degree.

If you have suggestions about additional information this newsletter should contain, send this information to Andrea Morley who is our student newsletter editor at amorley@fit.edu.



*Mary S. Bonhomme, Ph.D.
Associate Provost
for Online Learning and
University Professor*

Undergraduate Transfer Credits General Q&A

By Judith Gassman

65% of undergraduate students admitted through the Florida Institute of Technology and University Alliance partnership receive transfer credit. This Q&A provides general information, based on Florida Tech policy, to some of the most frequently asked undergraduate transfer credit questions.

When is undergraduate transfer credit evaluated?

Once the application is complete and all documents are received.

What is considered when evaluating undergraduate transfer credit?

Courses must be from regionally accredited colleges or universities in the United States. International institutions must be recognized as being degree-granting by their country's educational governing

authority. Required are grades of at least C (2.00) and credit hours earned. The transferring course descriptions are compared in credit hours and course content to Florida Tech courses.

Florida Tech converts quarter transfer hours to semester hours: Quarter hours divided by 1.5 = Semester Hours.

How will I receive notification of my transfer credit evaluation (TCE)?

The TCE, along with TCE cover letter, will arrive to your Florida Tech e-mail address in a password-protected document. Instructions as to how to open the password-protected document will be in the opening e-mail. Please read the TCE cover letter thoroughly for valuable information.

When and how do I appeal my transfer credit evaluation?

After receiving and reviewing your initial TCE, send detailed syllabi of the courses you wish to appeal by e-mail to tceua@fit.edu or fax (321) 674-8216.

Will all transfer credits apply to my degree requirements?

Florida Tech academic departments determine the application of transfer credits to degree requirements. Credits may be transferred without being applied toward your specific degree requirements. Your TCE cover letter includes how to contact your Florida Tech academic department.

Further undergraduate transfer credit information is available by accessing:

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FYI Policy for Students

Policy regarding math and communication required courses

The term after completing the diagnostic assessment as part of ASC 1006 Mastering e-learning (typically this would be the student's second term), depending on the results of the diagnostic assessment, students must register for either a math course

- MTH 0003 Basic Algebra (3 credit hours but credits may not be applied to any Florida Tech degree)
- MTH 0111 Intermediate Algebra (3 credit hours but credits may not be applied to any Florida Tech degree)
- MTH 1701 College Algebra (3 credit hours)
- MTH 1703 Finite Mathematics (3 credit hours)

or a communication course

- COM 0110 Basic Writing Skills (3 credit hours but credits may not be applied to any Florida Tech degree)
- COM 1101 Composition and Rhetoric (3 credit hours)
- COM 1102 Writing about Literature (3 credit hours)

The following term, the student should register for whichever one (MTH or COM) was not yet taken. Both sequences of courses should be finished by the end of the first year.

Students who have applicable transfer credits in the MTH and COM area should complete whatever requirements are missing by the end of the first year.

Undergraduate Transfer Credits General Q&A

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- 2009–2010 Florida Institute of Technology and University Alliance Partnership Catalog, pages 14–17: http://online.fit.edu/documents/Catalogs/sp2009-su2010_u_catalog.pdf
- Transfer Credit FAQs: http://online.fit.edu/transfer_credit_faq.php

School Closure

Both Florida Tech and University Alliance observe national holidays, and students are not required to participate in classes on such days. In the case of an emergency closure of Florida Tech or University Alliance, if classes are still able to operate, they will continue. In the rare case that the Learning Management System is unavailable for maintenance reasons, classes will resume as quickly as possible, and students should check www.floridatechonline.com regularly for updates

If a natural disaster impacts the Melbourne, Fla., area, all students should check www.fit.edu or call (800) 888-4348 for updates.

In the event that a natural disaster occurs near the student's residence, they should contact Customer Service at (800) 280-9718 at the soonest opportunity and inform them of the situation. They will make the appropriate contact to instructors. Final decisions on the appropriate timeline to complete course requirements are at the discretion of the instructor.

Important Dates

Fall 1—2009

June 25: First day to register for Fall 1—2009

Aug. 7: Last day to file a Petition to Graduate for Fall 1—2009

Aug. 19: Last day to register for Fall 1—2009 without late fee

Aug. 20: First day to register for Fall 2—2009

Aug. 26: Last day for Fall 1—2009 confirmation of tuition or financial aid

Aug. 26: Last day to register for Fall 1—2009 with late fee

Aug. 31: CLASSES BEGIN (Monday)

Sept. 6: Last day to withdraw from a course with full refund

Sept. 7: Holiday (*Labor Day*)

Oct. 2: Last day to file a Petition to Graduate for Fall 2—2009

Oct. 11: Last day to withdraw from a course with a W and no refund

Oct. 12: Holiday (*Columbus Day*)

Oct. 22: Last day for admissions eligibility for Fall 1—2009

Oct. 25: Last day of classes (Sunday)

Fall 2—2009

Aug. 20: First day to register for Fall 2—2009

Oct. 2: Last day to file a Petition to Graduate for Fall 2—2009

Oct. 14: Last day to register for Fall 2—2009 without late fee

Oct. 15: First day to register for Spring 1—2010

Oct. 21: Last day for Fall 2—2009 confirmation of tuition or financial aid

Oct. 21: Last day to register for Fall 2—2009 with late fee

Oct. 26: CLASSES BEGIN (Monday)

Nov. 1: Last day to withdraw from a course with full refund

Nov. 11: Holiday (*Veterans Day*) Observed

Nov. 26: Holiday (*Thanksgiving*)

Nov. 27: Last day to file a Petition to Graduate for Spring 1—2010

Dec. 6: Last day to withdraw from a course with a W and no refund

Dec. 12: Fall Commencement Exercises

Dec. 17: Last day for admissions eligibility for Fall 2—2009

Dec. 20: Last day of classes (Sunday)

Spring 1—2010

Oct. 15: First day to register for Spring 1—2010

Nov. 27: Last day to file a Petition to Graduate for Spring 1—2010

Dec. 30: Last day to register for Spring 1—2010 without late fee

Dec. 31: First day to register for Spring 2—2010

Jan. 6: Last day for Spring 1—2010 confirmation of tuition or financial aid

Jan. 6: Last day to register for Spring 1—2010 with late fee

Jan. 1: CLASSES BEGIN (Monday)

Jan. 17: Last day to withdraw from a course with full refund

Jan. 18: Holiday (*Martin Luther King Jr. Day*)

Feb. 12: Last day to file a Petition to Graduate for Spring 2—2010

Feb. 15: Holiday (*Presidents Day*)

Feb. 21: Last day to withdraw from a course with a W and no refund

March 4: Last day for admissions eligibility for Spring 1—2010

March 7: Last day of classes (Sunday)

Request from the Editor

If you have any ideas or success stories to share with us, e-mail me at amorley@fit.edu

New Library Databases

By Cheryl Davis

You're taking one of the many fine humanities classes here at Florida Tech and want to begin your research for an assignment in the arts—where to begin?

Why, at your library, of course!

The Evans Library is pleased to announce the addition of several library databases which provide scholarly supportive documents in the arts: *Oxford Art Online*, *Oxford Music Online* and *Wilson Web's Art Museum Image Gallery*. From the LINK, the library's home page at www.lib.fit.edu, go to Databases/Indexes under the Express Links.



Cheryl Davis,
Distance Learning
Librarian

Oxford Art Online

- provides access to several scholarly art resources: *The Concise Oxford Dictionary of Art Terms*, *Encyclopedia of Aesthetics*, *Grove Dictionary of Art* and *The Oxford Companion to Western Art*
- is a comprehensive resource containing thousands of articles, art images and bibliographic citation information

Oxford Music Online

- provides bibliographic and subject information access to the following authoritative music resources: *Encyclopedia of Popular Music*, *Grove Music Online*, *Oxford Companion to Music* and *The Concise Oxford Dictionary of Music*
- includes articles and dictionary entries covering music periods ranging from classical antiquity to rap!

Wilson Web's Art Museum Image Gallery

- contains thousands of digital quality images of the world's greatest art, which can be used for educational purposes only
- allows search options such as artist, nationality, subject and titles of work

Each database contains helpful tutorials and other guides to assist you while using the resource.

Remember! If you have any questions, I am here to help. I can be reached at (321) 674-8766 or cdavis05@fit.edu. And, you can always use our Ask a Librarian service at <http://lib.fit.edu/questionpoint>.

Next time I will tell you about another great Evans Library resource that will help us all to *bridge the distance*.

Financial Aid Corner



If you are interested in receiving federal financial aid, complete your 2009–2010 FAFSA using your 2008 tax information at www.fafsa.ed.gov.

Our federal school code is: 001469. A financial aid counselor will e-mail your financial aid package to your student e-mail address after you have been fully admitted to the university. Check your student e-mail account frequently for important financial aid and academic updates.

To access your Florida Tech student e-mail account (Squirrel Mail), visit <https://webaccess.fit.edu>. Your login ID and password will be the same as your PAWS account, www.fit.edu/paws.

Financial Aid:
(321) 674-8270 for UA Students
E-mail: uafinaid@fit.edu

FAQ Web Site:
<http://online.fit.edu/faq.php>
Visit to learn more about University Alliance and financial aid

VA Corner

We're proud to educate our nation's finest with military tuition assistance and veterans education benefits. Questions about your veterans' education benefits?



Katie Werner,
VA Representative

Contact your VA Representative, Katie Werner, at (321) 674-8207 or cwerner@fit.edu.

The Post-9/11 Veterans Educational Assistance Act of 2008 or "New GI Bill" has been enacted into law. It will become effective Aug. 1, 2009. For more information, go to www.gibill.va.gov.

ATTENTION VETERAN AND MILITARY STUDENTS!

DO NOT submit a VA Form 22-1990 (Application for Benefits) to apply for or switch to the Post 9/11 GI Bill (Chapter 33) without speaking to the Military and VA Coordinator for Online Learning first. She will have very important information to share with you about the Post 9/11 GI Bill and what your options are.

Contact Katie Werner at (321) 674-8207 or cwerner@fit.edu.

"The difference between a successful person and others is not a lack of strength, not a lack of knowledge, but rather a lack in will."

—Vince Lombardi

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